

APA Bibliography Worksheet

Many students become confused about what to write down when putting together bibliographic information. This worksheet will help you to assemble the necessary information, in the proper order, for your APA "References" page. **See also APA Citation Handout for more examples.**

BOOK: Information you'll need to cite a book		
Information needed	Punctuation	Fill in below
Author(s) or Editor(s)	Last name, first initial, middle if any. Followed by a period	
Date of publication	In parenthesis and followed by a period	
Title of book	Underline title followed by a period	
Edition (if other than 1 st)	Ed. if one editor. Eds. if more than one.	
Place of publication	Followed by a colon	
Publisher's name	Followed by a period	

Examples:

Book: Bernstein, N. (2001). The lost children of Wilder: The epic struggles to change foster care. New York: Pantheon.

Edited book, one editor:

Carter, K. & Spitzack, C. (Eds.). (1989). Doing research on women's communication. Norwood, NJ: Ablex.

Chapter in a book:

Bravo, E. & Cassedy, E. (1984). The 9 to 5 guide to combating sexual harassment. In Taking sides: clashing views on controversial social issues (pp. 62-69). Guilford, CT: Duskin Pub. Group.

ARTICLE (from a print journal): Information you'll need to cite an article from a print journal		
Information needed	Punctuation	Fill in below
Author(s)	Last name, first initial, middle if any. Followed by a period	
Date of publication	In parenthesis and followed by a period	
Title of article	Followed by a period	
Title of journal	Underline and follow by a comma	
Volume and issue no.	Example: 15(3), (see example below)	
Page or pages	Followed by a period	

Article in a print journal: Scruton, R. (1996). The eclipse of listening. The New Criterion, 15(3), 5-13.

Citing the CQ Researcher: Cooper, M. H. (1998, March 27). The economics of recycling. CQ Researcher, 8, 265-287.

ARTICLE (from a database): Information you'll need to cite a full-text article printed from a database

Author(s)	Last name, first initial, middle if any. Followed by a period.	
Date of publication	In parentheses followed by a period	
Title of article	Followed by a period.	
Title of journal	Underline title, followed by a comma	
Volume number if any	75(10), (see example below)	
Page numbers	Followed by a period	
Date accessed	“Retrieved” and the date you retrieved it from the computer followed by a comma (see example below)	
Name of database	“from” and the name of the database you used followed by the accession number in parenthesis, example (A559317972).	

How to cite an article printed from a database off the computer:

Holliday, R. E., & Hayes, B. K. (2001, January). Dissociating automatic and intentional processes in children’s eyewitness memory. Journal of Experimental Child Psychology, 75(1), 1-5. Retrieved February 21, 2001, from Expanded Academic ASAP database (A559317972).

How to site websites:

See “Reference Examples for Electronic Source Materials” at <http://www.apastyle.org/elecsource.html>

Sample paper: APA style: http://www.dianahacker.com/resdoc/social_sciences/sample.html

For more APA examples pick up the APA Citation Handout available in the Massasoit Community College Library.