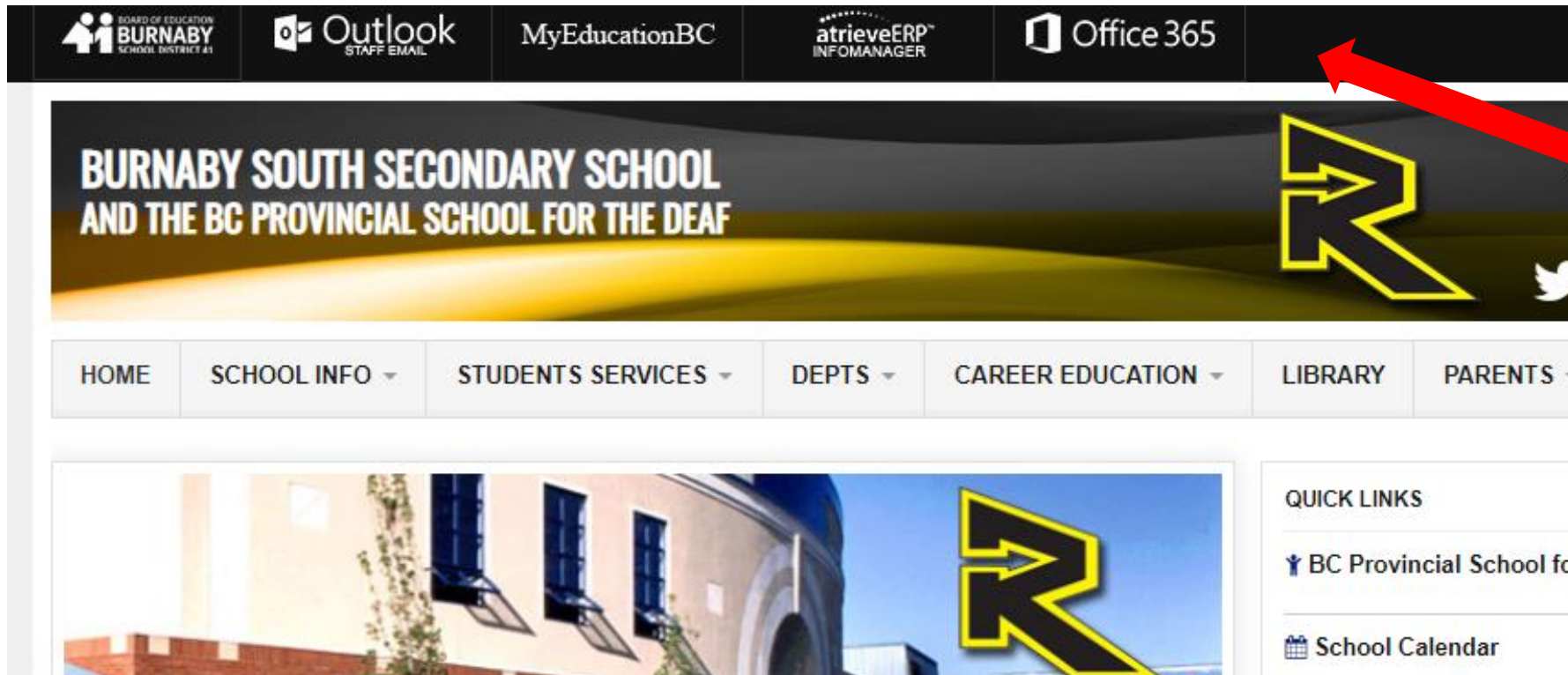


# How to Renew Books

1. Go to the Burnaby South school website:

<https://south.burnabyschools.ca/>



2. Click on “Office365” located on the top menu bar.



## Sign in

Email, phone, or Skype

---

No account? [Create one!](#)

[Can't access your account?](#)

Sign-in options

Back

Next

3. Sign in to Office365 using your school email:

**pupil#@edu.burnabyschools.ca**

Example:

123456@edu.burnabyschools.ca

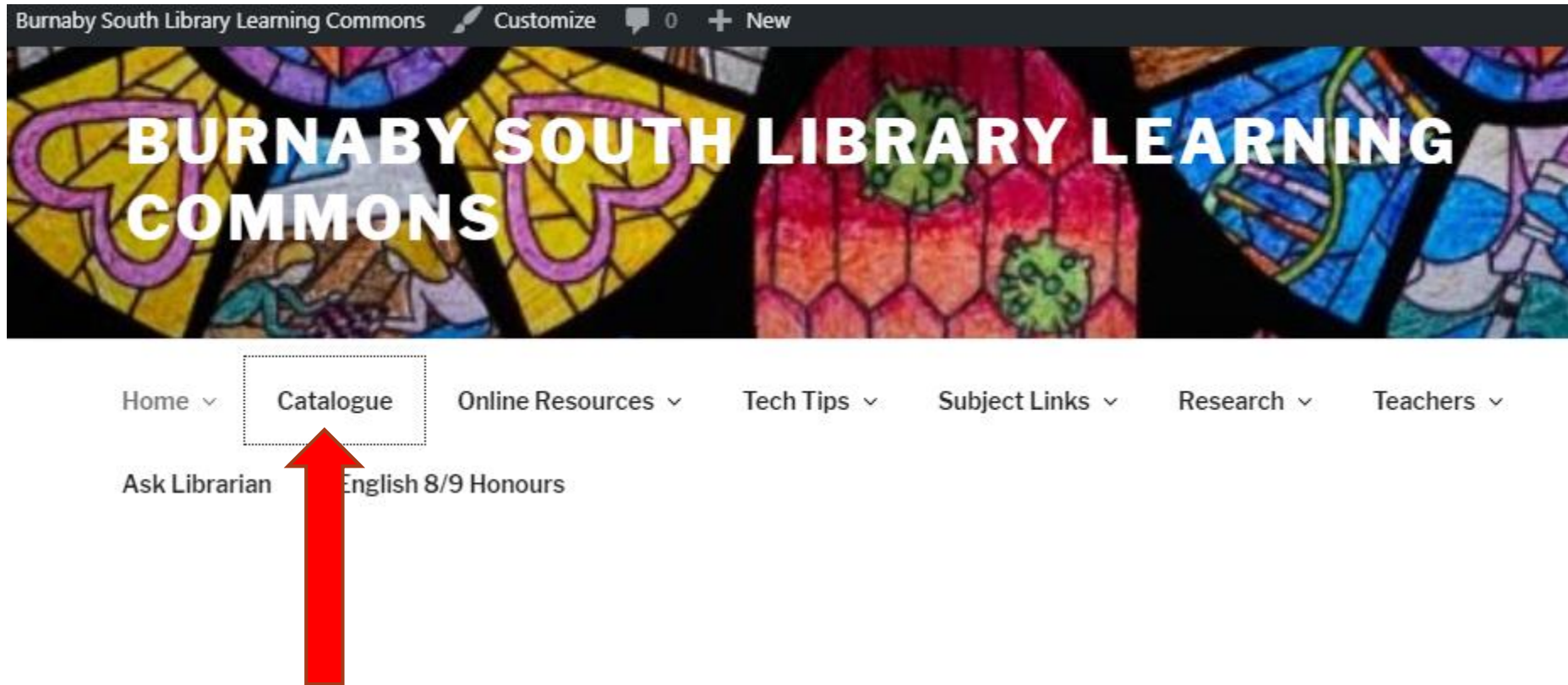
Your **password** is the same as the school computer login.

4. Once you are signed in, go back to the South homepage.

5. Click on **LIBRARY**.

The screenshot shows the top navigation bar of the Burnaby South Secondary School website. The navigation bar includes the following items from left to right: the Burnaby School District logo, Outlook Staff Email, MyEducationBC, atrieveERP Infomanager, and Office 365. Below the navigation bar is a banner for "BURNABY SOUTH SECONDARY SCHOOL AND THE BC PROVINCIAL SCHOOL FOR THE DEAF" with a large stylized "R" logo. A horizontal menu below the banner contains the following items: HOME, SCHOOL INFO, STUDENTS SERVICES, DEPTS, CAREER EDUCATION, LIBRARY, and PARENTS. A red arrow points to the LIBRARY menu item. Below the menu is a section titled "QUICK LINKS" with links to "BC Provincial School for" and "School Calendar".

6. Click on **Catalogue** at the top.



## 7. Click on **Log in** (top right corner).



The screenshot shows the library search interface for Burnaby South Secondary School. The top navigation bar is dark blue with the school logo on the left and 'Log In' and 'Create Account' links on the right. Below this is a light green bar with 'Library Search'. The main content area has a white background with a search bar and various filters. On the left, there is a sidebar with links like 'Library Search', 'Stiny Discover', 'bPath Express', and 'Source Lists'. The search bar contains the text 'Find' and a 'Reset All' button. Below the search bar are five buttons for search criteria: 'Keyword', 'Title', 'Author', 'Subject', and 'Series'. A 'Narrow your search to...' section is visible, with a dropdown menu for 'Location' set to 'Burnaby South Secondary School'. At the top right of the search area, there are tabs for 'Basic', 'Power', 'Visual', 'Copy Categories', and 'Number', with 'Basic' selected. A 'How do I...?' help link is also present.

## 8. Click on the “SD 41 Burnaby SAML SSO”.

Burnaby South Secondary School

Catalog

Library Search > Login

Library Search

- Destiny Discover
- WebPath Express
- Resource Lists

Log in using your account with

[SD 41 Burnaby SAML SSO](#)

OR

Log in using your Destiny account

User Name:

Password:

[Forgot password?](#)

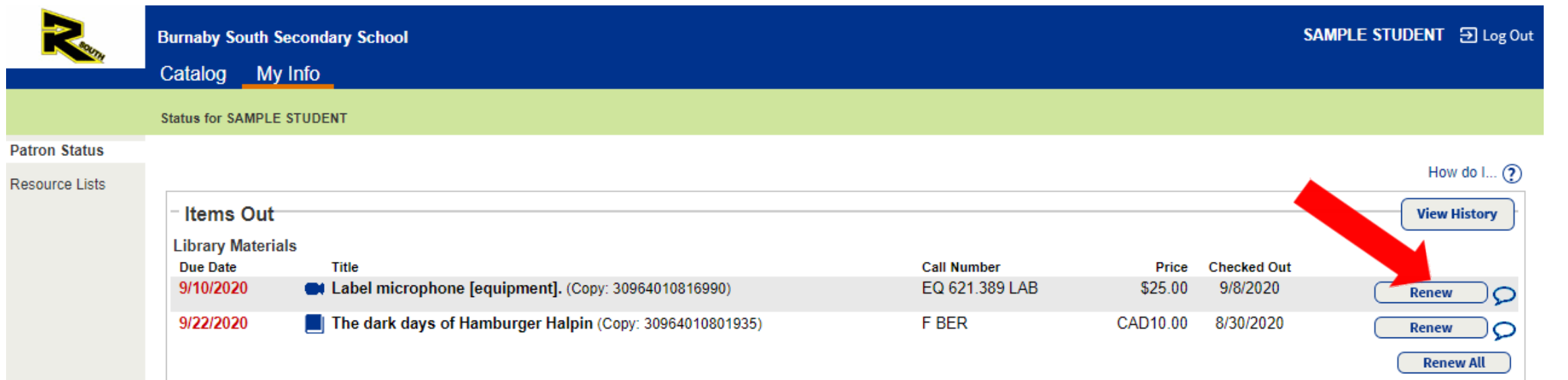
[Log In](#) [Cancel](#)

[Don't have an account? Create new account](#)

## 9. Click on “My Info” to see a list of items you have signed out.

The screenshot shows the library catalog interface for Burnaby South Secondary School. The top navigation bar is dark blue and contains the school logo, the name "Burnaby South Secondary School", and the user name "SAMPLE STUDENT" with a "Log Out" link. Below the navigation bar, there are two tabs: "Catalog" and "My Info". A red arrow points to the "My Info" tab. The main content area is white and features a search bar with the text "Find" and a "Reset All" button. Below the search bar are five buttons for search criteria: "Keyword", "Title", "Author", "Subject", and "Series". To the right of the search bar, there are tabs for "Basic", "Power", "Visual", "Copy Categories", and "Number". Below the search bar, there is a section for narrowing the search, with a dropdown menu for "Location" set to "Burnaby South Secondary School". A "Show Less" link is also visible. On the left side, there is a sidebar with a "Library Search" section containing links for "Destiny Discover", "WebPath Express", and "Resource Lists".

10. Click on the “**Renew**” button to the right of the item you want to renew or click “**Renew All**”.



The screenshot shows the library website interface for Burnaby South Secondary School. The header includes the school logo, name, and user information for 'SAMPLE STUDENT' with a 'Log Out' link. Navigation tabs for 'Catalog' and 'My Info' are present. A green bar indicates the user's status. On the left, there are links for 'Patron Status' and 'Resource Lists'. The main content area is titled 'Items Out' and contains a table of library materials. Two items are listed, each with a 'Renew' button. A 'Renew All' button is located below the table. A 'View History' button and a help link 'How do I...?' are also visible. Two large red arrows point to the 'Renew' buttons and the 'Renew All' button.

Burnaby South Secondary School

SAMPLE STUDENT Log Out

Catalog My Info

Status for SAMPLE STUDENT

Patron Status

Resource Lists

How do I... ?

View History

Due Date	Title	Call Number	Price	Checked Out	
9/10/2020	Label microphone [equipment]. (Copy: 30964010816990)	EQ 621.389 LAB	\$25.00	9/8/2020	Renew
9/22/2020	The dark days of Hamburger Halpin (Copy: 30964010801935)	F BER	CAD10.00	8/30/2020	Renew

Renew All