How to Upload Comic Life File to One Drive & Print

How to Save & Upload

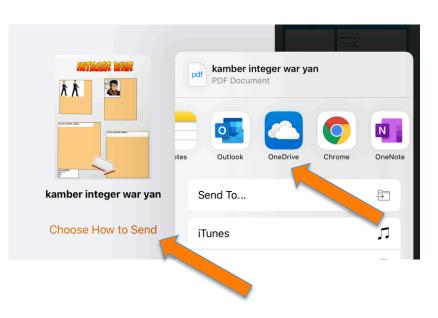
1. Save your file by tapping on the words "My Comics"



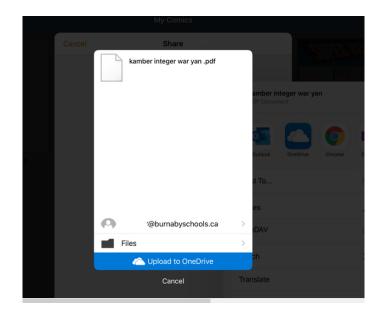
2. Find your comic and click on the **upload icon**



3. Click on "Choose How to Send"



4. Choose the folder you want to upload to in OneDrive



5. When it's finished uploading, you will see a message that says "Uploaded to OneDrive"

To print from One Drive (from school)

- 1. Once your file is uploaded to OneDrive, log on to a computer.
- 2. Go to the South homepage and click on "Office 365" MyEducationBC Outlook atrieveERP Coffice 365 BURNABY SOUTH SECONDARY SCHOOL **BURNABY SCHOOL DISTRICT** 3. Click on the 9 square dots on upper left corner. ::: Office 365 \rightarrow Apps 4. Choose OneDrive. Outlook OneDrive Word Excel PowerPoint Note OneNote SharePoint 🚺 Teams Forms Sway

- 5. Find the folder where you saved your file .
- 6. Click on the three vertical dots beside the file and click on "**Open**".

	<u></u>	IMG_1682.JPG	Open >
	<u>~</u>	IMG_1712.JPG	Preview
		IMG_1715.JPG	Share
	Ľ		Copy link
	<u> </u>	IMG_1775.JPG	Manage access
		Info Literacy Modules for Socials.docx	Download
	Þ	judsen-murder-mystery-feedback.MOV	Delete
	e	$^{\rm S}$ kamber integer war yan .pdf 🔅 🗄	Move to
		library-pics.zip	Copy to Rename

7. Select "Print".

