

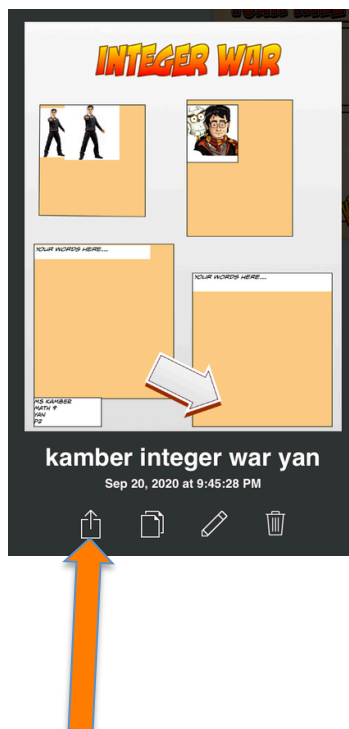
How to Upload Comic Life File to One Drive & Print

How to Save & Upload

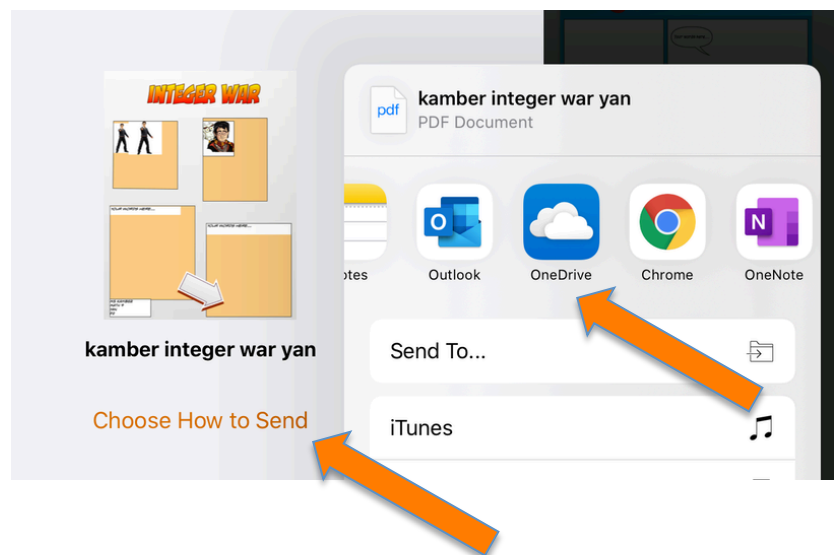
1. Save your file by tapping on the words “My Comics”



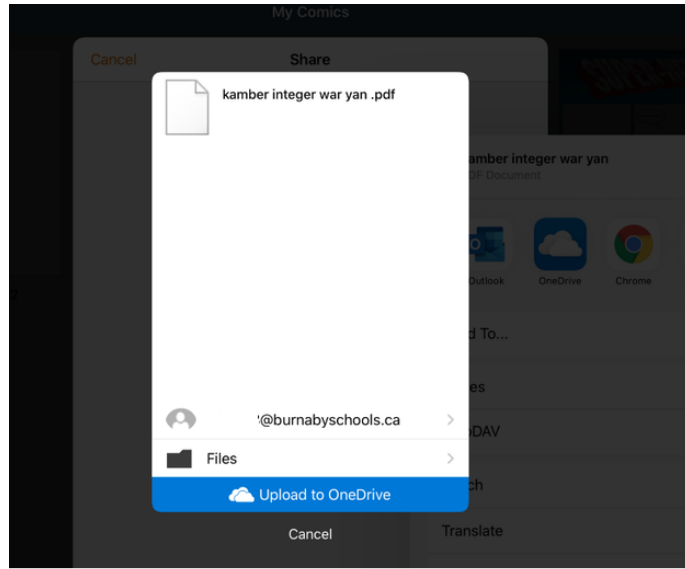
2. Find your comic and click on the **upload icon**



3. Click on “Choose How to Send”



4. Choose the folder you want to upload to in OneDrive



5. When it's finished uploading, you will see a message that says "Uploaded to OneDrive"

To print from One Drive (from school)

1. Once your file is uploaded to OneDrive, log on to a computer.
2. Go to the South homepage and click on "Office 365"



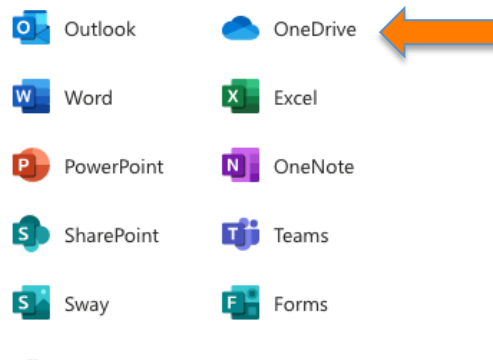
3. Click on the 9 square dots on upper left corner.



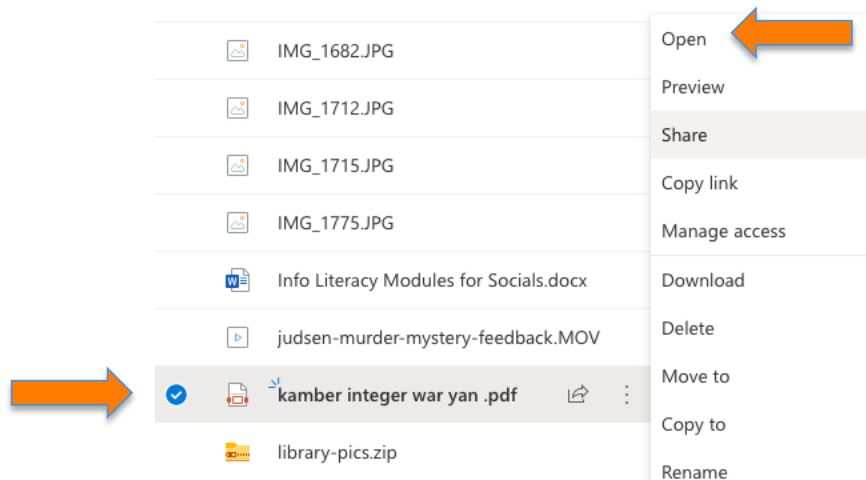
Office 365 →

4. Choose **OneDrive**.

Apps



5. Find the folder where you saved your file .
6. Click on the three vertical dots beside the file and click on **“Open”**.



7. Select “Print”.

