



BURNABY SOUTH SECONDARY SCHOOL
and
THE BC PROVINCIAL SCHOOL FOR THE DEAF



CLC 12 – Graduation Project Presentation Checklist

- Sign up for Q3 or Q4 presentation date outside Student Services.
 - Q3: April 6 to 9
 - Q4: May 17 to 28

- Choose a presentation method. See slides for examples.

- Prepare your presentation:
 - Think about: organization, creativity, use of visuals.
 - Presentation is no more than 10 minutes long (between 8 – 10 minutes).

- Prepare a script for your presentation and rehearse (should be note/cue card free).
 - Need to include:
 1. Discussion about your initial project goal, the process, and the end result
 2. Share at least 4 artifacts/evidence of what you did throughout the project
 3. Makes strong connections between personal growth and the Graduation Project journey
 4. Reflect on challenges, successes and new learnings
 5. Reflect on personal, post-graduation and/or career goals

- Prepare your Portfolio to be handed in **on the day of your presentation.**
 - Need to include:
 1. Printed hard copy and stapled together
 2. Title page: Project title, first and last name, and student number
 3. Up-to-date Grad Project Plan
 4. Log sheets (Q1, Q2, Q3 & Q4 – Q4 not applicable if presenting in Q3) with parent/guardian signatures
 5. Detailed list of your resources (**websites/forums, videos, books, mentorship**) ****should include at least one resource from each category to obtain full marks**

- Review presentation marking rubric to ensure you have met all the criteria.

- You will be provided a PC laptop and projector. Bring with you any other technology/adaptor/USB to make your presentation a success.

- Prepare a business casual outfit for the presentation.

- Get a good night's rest.

- Arrive to the presentation room (MPR) 10 mins early.
 - A-L (eastside entrance)
 - M-Z (westside entrance)

- Stay calm and good luck! 😊