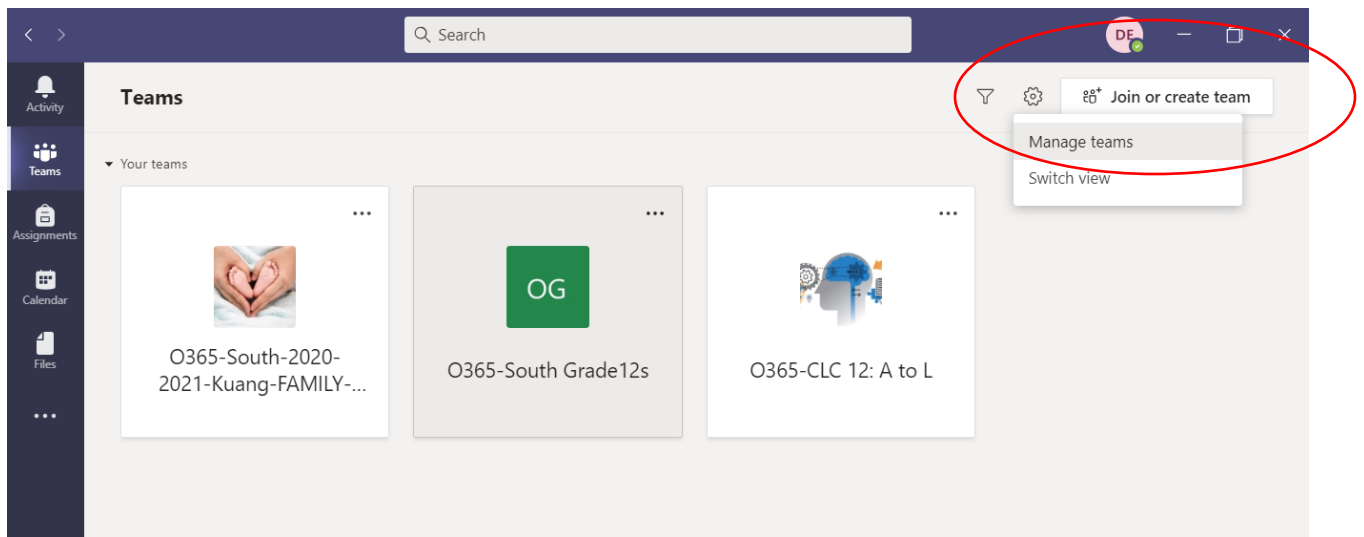


Finding Your CLC 11 Assignments

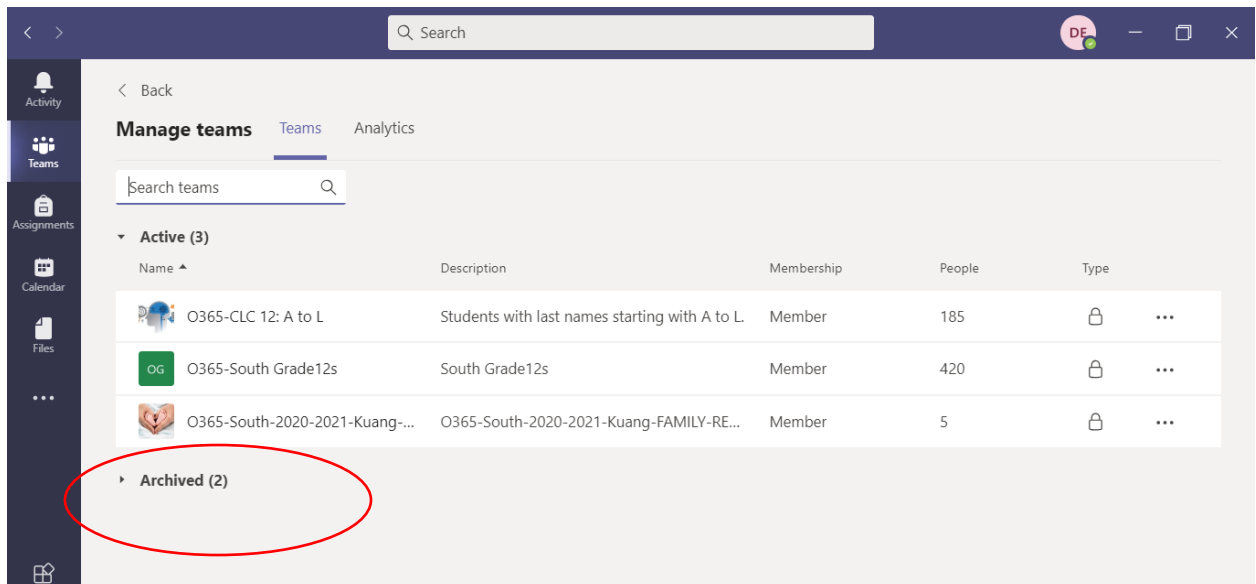
We have archived your CLC 11 Team. Archived means your CLC 11 Team is deactivated, but all the assignments that you have submitted are saved and stored away in the O365 database.

If you need any of your past assignments e.g. your Grad Project Proposal, please follow the instructions below:

1. On your Teams homepage, click on the setting (gear) icon and select **Manage Teams**.



2. Next, click on **Archived**



3. You will now see all your past Teams that have been archived and saved in the database. You click on the Team and access your past assignments from last year's Teams.

The screenshot displays the Microsoft Teams 'Manage teams' interface. At the top, there is a search bar and a user profile icon. Below the search bar, the 'Manage teams' section is active, with tabs for 'Teams' and 'Analytics'. A search bar for teams is provided. The interface is divided into two sections: 'Active (3)' and 'Archived (2)'. Each section contains a table of team information.

Active (3)					
Name	Description	Membership	People	Type	
O365-CLC 12: A to L	Students with last names starting with A to L.	Member	185	🔒	⋮
O365-South Grade12s	South Grade12s	Member	420	🔒	⋮
O365-South-2020-2021-Kuang-...	O365-South-2020-2021-Kuang-FAMILY-RE...	Member	5	🔒	⋮

Archived (2)					
Name	Description	Membership	People	Type	
O365-05_CLC11_Guardians-of-t...	O365-05_CLC11_Guardians-of-the-Galaxy	Member		🔒	⋮
O365-SPANISH 11 Period 1	O365-South-Niemann-SPANISH-11-P1	Member		🔒	⋮