CAPSTONE PRESENTATIONS
HOW TO PREPARE – GRAD 2019

# Prepare for your Capstone Presentation on Thursday, April 18th , 2019 at Moscrop Secondary School. All presentations will happen during the 5th block of the 5-period day from 2:00pm – 3:00pm. (report to your scheduled classroom directly after the 1:55 bell!)

**![MCj04418960000[1]]()**

The classroom you will present in is: \_Room #\_\_\_\_\_\_\_\_\_\_\_

You will be the \_\_\_\_\_\_th presentation. (the schedule will be posted a few days before the 18th)

***(All District Program and alternative students must prepare to attend this presentation day by arranging it ahead of time with their respective teachers, employers, supervisors etc. as there is only ONE day for presentations)***

**MODULE 3 – CAPSTONE PRESENTATION - PASS OR FAIL**

The Presentation is a formal presentation before an audience (8-15) which may be comprised of a teacher, a staff member, a community member, a few Grade 11 students, as well as a few of your Grade 12 peers. You may invite people (parent(s), guardian(s), mentor, supporter(s) etc.) to attend your presentation. The Presentation should be between 5 to 7 minutes in length, with a 3 minute question period afterwards. The presentation will be evaluated based on content and delivery as well as creativity and engagement. The student should dress in business-casual or formal attire. See website for assessment rubric.

**Presentations must include:**

* **Use of Visual Aides** (Piktochart, Prezi, PowerPoint, Trifold Board, or physical evidence etc.)

***\*\*Go to:*** <http://tinyurl.com/CapstoneTech2019> ***to report your clarified GOAL STATEMENT, and tell me what kind of tech you need for your presentation. Strict Deadline: April 11, 2019 - after that, you’re on your own!\*\****

* **A final representation piece representing your Capstone journey and learning**
* **Your updated, error free resumé, final Action Log and final mentor guide (stapled and handed in to the lead teacher in the classroom)**

**GOALS OF THE CAPSTONE PROJECT PRESENTATION:**

* Improve student confidence and self-perceptions
* Provide an opportunity for a student to demonstrate learning and proficiency
* Allow students to reflect on post-graduation plans
* Provide an opportunity for students to develop and practice their oral presentation skills
* Demonstrate the power and importance of life-long learning

**EVALUATION OF THE CAPSTONE PRESENTATION:**

To **PASS** your **Graduation Transitions Course**, each student **must** complete the **Capstone Presentation.** This courseis **MANDATORY** for graduation.

***Note: Each module must be completed and evaluated before a student will be allowed to do a Presentation.***

**THREE AREAS OF CONSIDERATION FOR THE STUDENT’S PRESENTATION SHOULD BE:**

1. VISUAL AIDES & APPEARANCE
* Use visual aides to enhance the presentation and help the audience understand the content (be creative & engaging with visual aides!)

Be aware that technology can fail! Have a back-up plan. (USB, print slides etc.)

* + Submit a corrected, error free & updated resumé, detailed Action Log & Mentor Guide
* Dress to impress! Business casual or formal attire. (see examples on Moscrop web)
1. CONTENT / TALKING POINTS / STRUCTURE
* Be creative in your delivery format (example: do your presentation in spoken word!)

TALKING POINTS:

* Give a short introduction of who you are
* Talk about 1 thing that you are proud of doing, or accomplishing (show evidence/artifact to represent this), what skills does it represent?
* Describe post-graduation goals:
	+ - Your ideal plans for the first year out of high school.
		- The options you are considering for future careers/career areas. Explain why you are considering these options.
* Talk about your Capstone journey from beginning to end. Present your final Capstone representation / product (refer to the Mod 3 workshop video for examples)
* Reflect on your learning, what skills your Capstone journey demonstrated, (including what you learned about being a life-long learner and how you plan to continue to be a life-long learner), what challenges you faced and how you dealt with them, and what new goals you will set for yourself.
* When done, thoughtfully answer the audience member’s questions.
1. DELIVERY
* Time management: 5-7 minutes
* Notecards may be used but should not be read
* Prepare your Visual Aides so that they are interesting, informative and effective, not distracting
* Maintain good eye contact with your audience and be appropriately animated (gestures, moving around etc.)
* Speak in a clear, audible voice
* Use good language skills and pronunciation; Communicate your information clearly
* Speak in a poised, controlled and smooth manner.
* **Be creative! Have fun! Shine, and be proud of yourself!**

 **See the Moscrop Website / Grad Transition blog for more detailed information as well as Mrs. Dato’s “How to prepare yourself” instruction video and PowerPoint:** http://blogs.sd41.bc.ca/moscrop-gradtransitions/