MINI CAPSTONE PRESENTATIONS  
HOW TO PREPARE – GRAD 2018

# Prepare for your Mini-Capstone Presentation on Thursday, April 19th , 2018 at Moscrop Secondary School. All presentations will happen during the 5th block of the 5-period day from 2:00pm – 3:00pm.

**MCj04418960000[1]**

The classroom you will present in is: \_Room #\_\_\_\_\_\_\_\_\_\_\_

You will be the \_\_\_\_\_\_th presentation. (the schedule will be posted well before the 19th)

***(All District Program and alternative students must prepare to attend this presentation day by arranging it ahead of time with their respective teachers, employers, supervisors etc. as there is only ONE day for presentations)***

**MODULE 3 – MINI CAPSTONE PRESENTATION - PASS OR FAIL**

The Presentation is a formal presentation before a small audience which may be comprised of teachers and community members, as well as a few of your peers. You may choose to invite someone (parent, mentor, coach, friend etc.) to attend your presentation – stay tuned for instructions on this. The Presentation should be between 5 to 7 minutes in length, with a 3 minute question period afterwards. The presentation will be evaluated based on content and delivery. See website for rubric. The student should dress in business-casual or formal attire.

**Presentations must include:**

* **Use of Visual Aides** (PowerPoint, Prezi or Trifold Board, physical evidence etc.)
* **A final presentation piece representing your Mini Capstone journey and learning**
* **Your updated, error free resumé and updated Action Log**

**GOALS OF THE MINI CAPSTONE PROJECT PRESENTATION:**

* Improve student confidence and self-perceptions
* Provide an opportunity for a student to demonstrate learning and proficiency
* Allow students to reflect on their post-graduation plans
* Provide an opportunity for students to develop and practice their oral presentation skills
* Demonstrate the power and importance of life-long learning

**EVALUATION OF THE MINI CAPSTONE PRESENTATION:**

To **PASS** your **Graduation Transitions Course**, each student **must** complete the **Mini Capstone Presentation.** This courseis **MANDATORY** for graduation.

***Note: Each module must be completed and evaluated before a student will be allowed to do a Presentation.***

**THREE AREAS OF CONSIDERATION FOR THE STUDENT’S PRESENTATION SHOULD BE:**

1. VISUAL AIDES & APPEARANCE

* Use visual aides to enhance the presentation and help the audience understand the content

Be aware that technology can fail! Have a back-up plan. (USB, print slides etc.)

* + Submit a corrected, error free, updated resumé and detailed Action Log
* Dress to impress! Business casual or formal attire. (see examples on Moscrop web)

1. CONTENT / TALKING POINTS / STRUCTURE

* Be creative in your delivery format (for example, you could present in spoken word)

TALKING POINTS:

* Give a short introduction of who you are
* Talk about 1 thing that you are proud of doing, or accomplishing (show evidence/artifact to represent this), what skills does it represent?
* Describe your plans for the first year out of high school. How will those skills help?
* Talk about the options you are considering for future careers etc. Explain why you are considering these options.
* Talk about your Mini Capstone journey from beginning to end. Present your final Mini-Capstone piece/product (refer to the workshop video for examples)
* Reflect on what other skills your Mini-Capstone demonstrated, including what you learned about being a life-long learner and how you plan to continue to be a life-long learner.
* When done, thoughtfully answer the audience member’s questions.

1. DELIVERY

* Time management: 5-7 minutes
* Notecards may be used but should not be read
* Prepare your Visual Aides so that they are informative and effective, not distracting
* Maintain good eye contact with your audience and be appropriately animated (gestures, moving around etc.)
* Speak in a clear, audible voice
* Use good language skills and pronunciation
* Communicate your information clearly
* Speak in a poised, controlled and smooth manner.
* **Have fun! Shine, and be proud of yourself!**

**See the Moscrop Website / Grad Transition blog for more detailed information as well as a video of Mrs. Dato’s “How to prepare yourself” workshop and PowerPoint:** http://blogs.sd41.bc.ca/moscrop-gradtransitions/