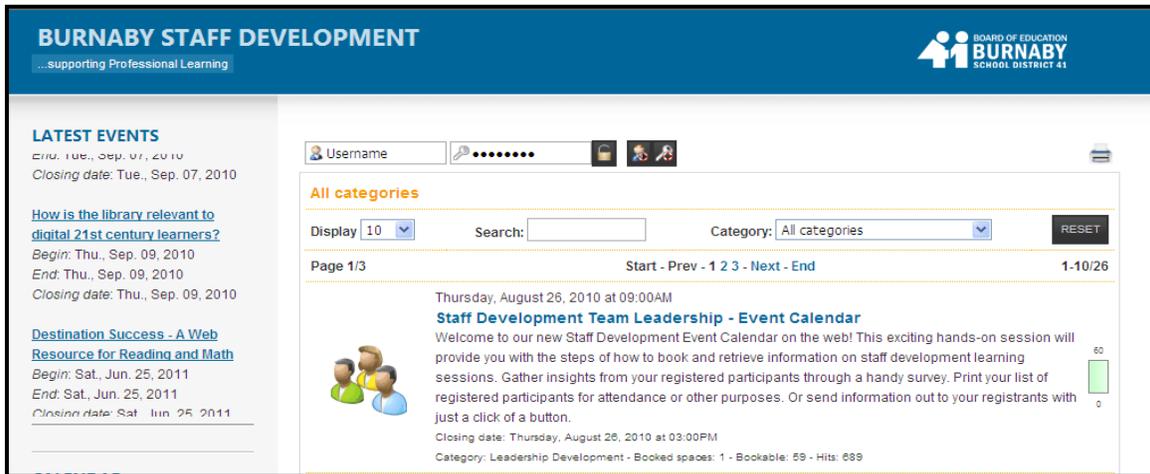


SD 41 Event Calendar Login Procedures

Anyone is able to view the event calendar currently located on the district website: <http://sd41.bc.ca>



Login Procedures:

1. To Log in, click in the Username field and type your Groupwise ID

2. Enter Groupwise Password in the Key field to register or View your bookings

3. Click the Login Icon

4. If successful, you should see **Events** and **My Bookings** TAB



- o My Offerings is for event organizers only.

5. To Logout, click on the Logout Icon

Forgot Password: Click on the Forgot Password icon and fill in your **SD41 e-mail** address as show below and follow the directions in your email.