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Intra-district Memo

**Date:** 2018.02.13

**To:** Secondary Visual and Performing Arts Department Heads  
Secondary Visual and Performing Arts Teachers  
Secondary Student Services Department Heads  
Secondary Scholarship Committee Chairs

**cc:** Heather Hart, Assistant Superintendent

**From:** Bryn Williams, Program Consultant;  
Visual & Performing Arts

**Re:** Michael J. Fox Theatre Visual and Performing Arts Scholarships

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Attached is detailed information regarding the Michael J. Fox Theatre Visual and Performing Arts Scholarships for **2018**.

The Selection Committee representing the Michael J. Fox Theatre Society Board of Directors will again award at least \$10,000 in Scholarships for 2018. The actual amounts of each scholarship have yet to be determined. Decisions will be based on the strength of the applications, letters of support and financial challenges you are facing in pursuing post-secondary arts education.

Applicants must submit their application to the Chair of their school's scholarship committee by **March 31<sup>st</sup>, 2018**. Applications will then be reviewed by the members of the school's Visual and Performing Arts Department to develop a short list of no more than three of the school's **strongest applicants**.

- All applications and the list of priority candidates should then be forwarded **to Katelyn Modesto** at the School District Office **by Wednesday April 4, 2018**.

Please ensure that graduating students are aware of this opportunity and interested students are provided with a copy of the "Information for Applicants" material which is attached.

## INFORMATION FOR APPLICANTS

### 1. QUALIFICATIONS

You must be a student graduating from a Burnaby secondary school at the end of the **2017-2018** school year. You must be a Canadian citizen or Landed Immigrant.

### 2. AWARD

Scholarships will be awarded at the discretion of the selection committee.

### 3. AWARD CRITERIA

Your letter of application must include the following information:

- Confirmation that you are currently enrolled in a visual or performing arts course in a Burnaby secondary school.
- Documentation to demonstrate your interest, dedication and aptitude in an arts or in multiple arts disciplines, e.g. dance, drama, music, visual art, theatre, script writing, stagecraft, directing, media arts.
- Evidence of your financial need and an explanation of why there are no other financial resources available to you.
- A history of your school and/or community involvement (i.e. school productions, student government, choir member, volunteer work, charity work, service clubs).
- A copy of your secondary school transcript to demonstrate that your grades are high enough for acceptance to a post-secondary educational institution.
- A statement that indicates your desired post-secondary **Degree or Certificate** in an **Arts** discipline and your Career Goal.

### 4. DEADLINE FOR APPLICATION

Your complete package must be submitted *to the chairperson of your school's Scholarship Committee* by **March 31, 2018**.



## APPLICATION FOR SCHOLARSHIP

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

City

Postal Code

Tel. No.

e-mail address

Secondary School: \_\_\_\_\_

Post-Secondary Plans:

Institution: \_\_\_\_\_

Program: \_\_\_\_\_

Career Goal: \_\_\_\_\_

### Instructions for Application

1. Enclose:
  - Your letter of Application – please refer to the Award Criteria for information required in your letter
  - Your secondary school transcript
  - Three reference letters, including one from a teacher of the Visual and Performing Arts in your school.
  - You may also enclose up to four samples from your portfolio or a maximum 3 minute audio or video clip. Please include only copies of the originals as enclosed portfolio samples will not be returned to applicants.
2. Send your application to: Chairperson, School Scholarship Committee

I agree to the publication of my name, photo and school in a press release announcing scholarship recipients.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date