



Dear staff,

I am contacting you on behalf of the Charlene Reaveley Children's Charity (CRCCS). We are a local, nonprofit organization offering support and assistance to families with children experiencing the loss of a loved one. **The charity would like to offer financial support to a grade 12 student/s pursuing post-secondary education with a \$500 bursary for the 2017 graduating year.**

CRCCS is a registered charity, run by volunteers with 100% donations from members of the community. The organization was founded and granted charity status in 2011 by Charlene's husband Dan Reaveley. After suffering the loss of his wife Charlene, in a tragic hit-and-run accident, he created the charity as a legacy for her and to help support families experiencing the loss of a loved one.

Because of the support from passionate community members and businesses, CRCCS offers 5 services:

- Counselling for children and their immediate family members
- Funding for camps and retreats for children and their families
- Bursaries for graduating students pursuing post-secondary education
- An annual Christmas toy drive
- A lending library of books and resources to borrow from our Counselling and Resource Centre.

Charlene's passion for children and desire for a closer community was Dan's inspiration. Charlene would do anything to make a child smile or just to see a little sparkle in their eye – this was the spirit of Charlene that motivated him to reach out and support families experiencing a loss.

To qualify for the bursary, students would be required to meet the criteria. The criteria includes:

- Grade 12 student
- Lost a parent and/or sibling
- Seeking post secondary education
- Involved in the community/volunteer work
- Write a 1 page (300-400 word) essay on how they fit the criteria

This essay is to be submitted to the charity office by April 15<sup>th</sup> via email or mail and will be notified by April 30<sup>th</sup> 2017 if they are a successful applicant. A cheque will be issued to the students' school and the school will distribute the cheque to the student, upon proof of registration of post-secondary tuition/fees.

Thank you for your time and please don't hesitate to contact me if you have further questions.

Yours sincerely,

Jennifer Reaveley 604-723-6889

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Director of the Bursary Program

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