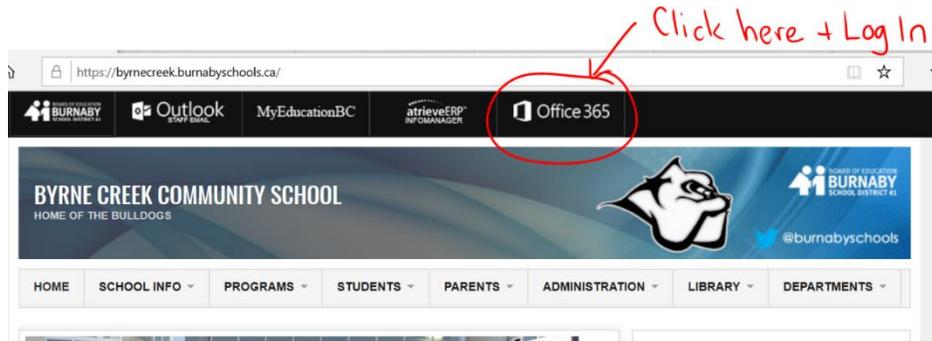


How to access your Core Competency Portfolio

1. Go to www.byrnecreek.burnabyschools.ca. Click on the Office 365 icon and log in.
OR On your mobile device, go to www.office.com and sign in.

Your log in is STUDENT#@edu.burnabyschools.ca

Your password is the same one you use to log in to the school computers

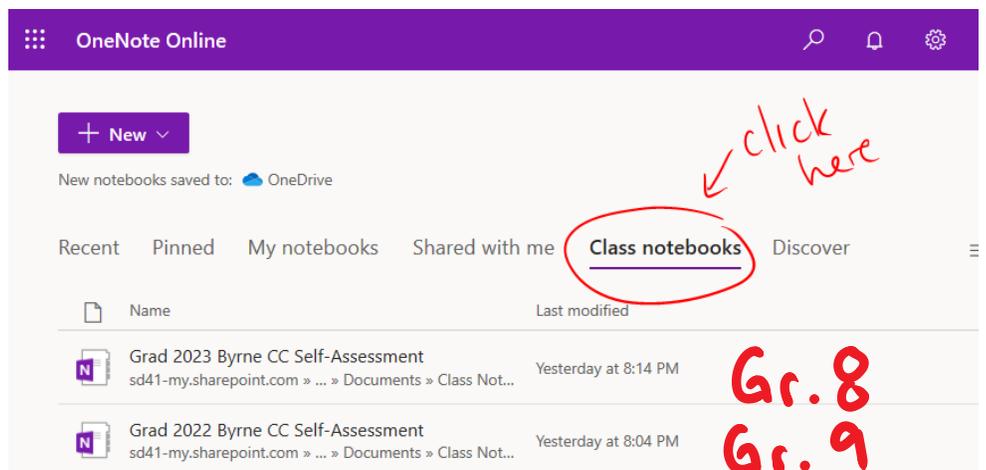


2. Select "OneNote"



3. Select "Class Notebooks"

4. Select the Byrne CC Self-Assessment notebook.
(You should see only one of these two notebooks here)

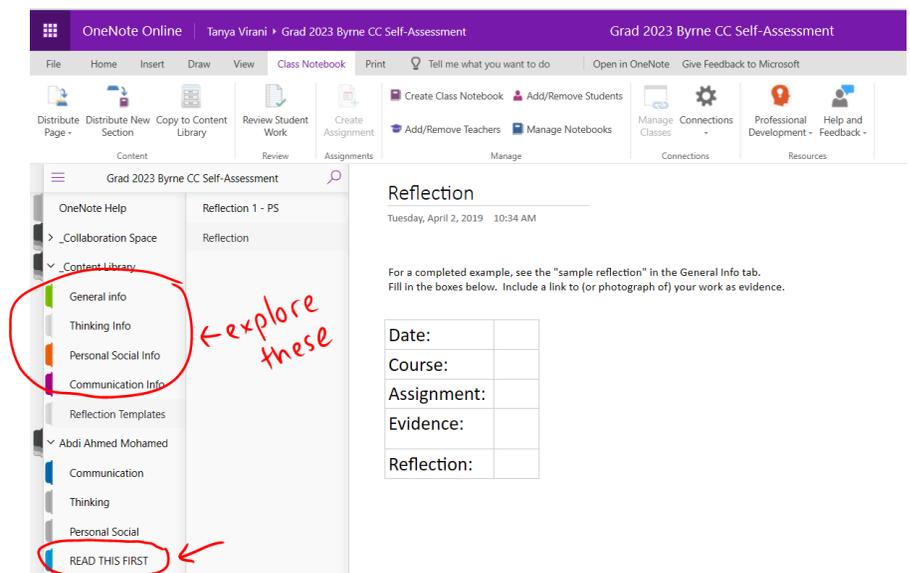


How to add items to your Core Competency Portfolio (WEB)

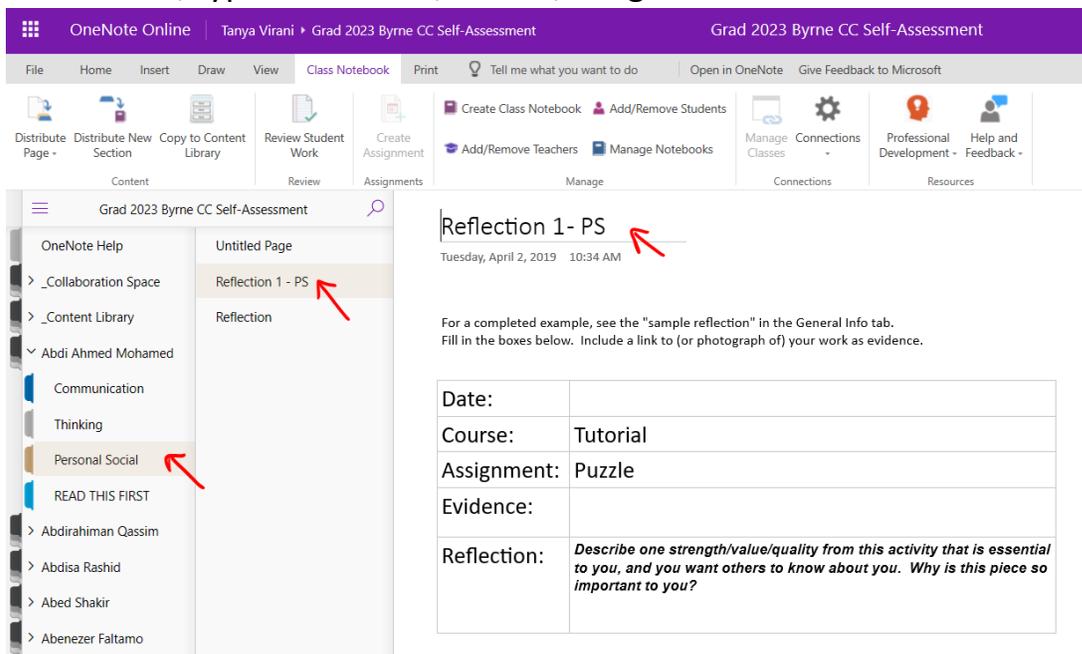
Your notebook will have 4 folders.

Go the "READ THIS FIRST" folder and READ THIS FIRST page.

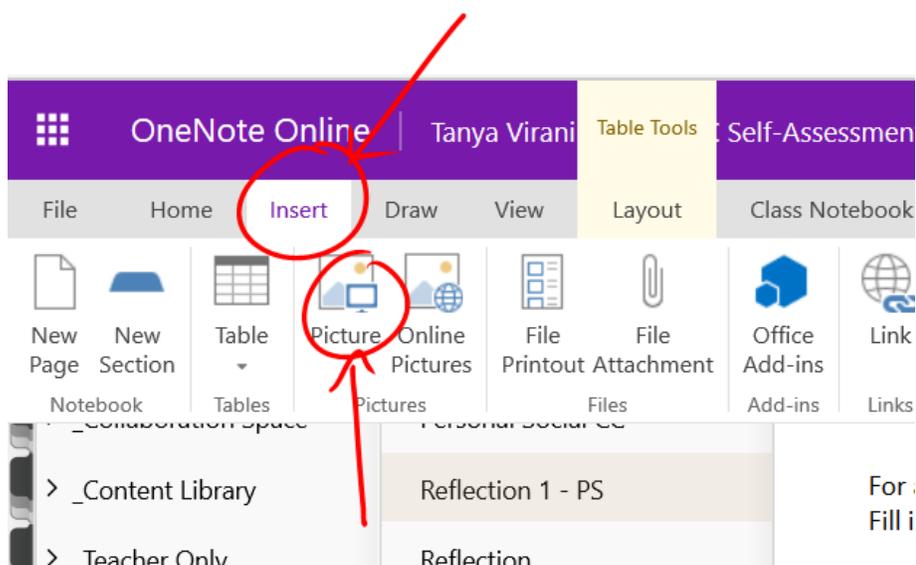
This page will direct you to explore the "CONTENT LIBRARY," where we have examples and explanations of the core competencies, of our process, and of how to reflect meaningfully.



- In the CONTENT LIBRARY, under GENERAL INFO, you will find a sample puzzle reflection. Take a look!
- In your own folder, go to the "PERSONAL SOCIAL" tab. Go to the page marked "Reflection 1 PS" In the table, type in the date, course, assignment info.



- In the "EVIDENCE" box, you can add images or links.
 - Take a picture of your puzzle piece.
 - Save it to the computer you're using (by e-mail or other?)
 - In the "EVIDENCE" box, use the top menu to "INSERT" then "PICTURE." Find the location where you saved the file. It should add the picture to your document.



- In the "REFLECTION" box, type your answer to the question provided. OneNote automatically saves all of your information.

Congratulations! Your first reflection is done 😊