**DISTRICT SCHOLARSHIP APPLICATION FORM**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please submit your complete application package to Ms. McChesney in A100 by **Tuesday, March 31st, 2020** and attach the following documents in the order listed:

1. **Application Form** (only one copy)
2. **Activity Form** (only one copy)
3. **Cover letter(s)** for each scholarship or bursary you are applying for (stating specific details and examples to explain why you are a suitable candidate).
4. **Specific Application form(s)** for the scholarship or bursary you are applying for (or a computer generated replica allowing you more space to respond).
5. **Financial Need Statement** (only one copy) explaining your need for financial assistance (if criteria requires).
6. **Resume** (only one copy)– district awards emphasize service to the school and community so focus on these areas in your resume.
7. **Transcript** (only one copy) that shows both grade 11 & 12 courses.
8. Minimum of **TWO Teacher Reports** from **Alpha staff members**.These are your school/academic references, and will be completed and submitted to Ms. McChesney independently and in confidence.
9. Minimum of **TWO reference letters from people who know you outside of the classroom** (only one copy). These are your volunteer/community service/extracurricular references. *Give two weeks notice for reference letter requests!*
10. **Community service/volunteer hours documentation letters** – (only one copy) If you state volunteer activities in your application, make every effort to include some documentation in the form of a letter, certificate, etc. signed by an adult supervisor to provide evidence of your involvement. The letters must state:
	* + your name
		+ number of service or volunteer hours
		+ the duration of your involvement (start and end date)
		+ brief description of activities you participated in

\*\*\* See Community Service/Volunteer Hours Request Form

**List award(s)** you are applying for. Make sure you qualify by reading the specific criteria requirements for each award.

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_8.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REFERENCES:**

* Two TEACHER REPORTS (minimum) from Alpha staff to support your academic achievements and work habits.
* Two REFERENCE LETTERS (minimum) from people who know you outside of the classroom (coaches, club sponsors, community leaders, etc.) to support your good citizenship, leadership skills, volunteerism, extra-curricular interests and/or character.

\*\*\*Teacher reports will be submitted independently and in confidence to Ms. McChesney in A100.

\*\*\*Reference Letters MUST be COMPLETED and INCLUDED with this application. Please give two weeks notice when requesting a reference letter.

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**TEACHER REPORT #1** – STAFF MEMBER NAME :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TEACHER REPORT #2** – STAFF MEMBER NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEACHER REPORT #3 – STAFF MEMBER NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)

TEACHER REPORT #4 – STAFF MEMBER NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)

Coaches, OR community leaders, OR club sponsors whose letters are complete and included with this application are:

**COMMUNITY REFERENCE #1** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMMUNITY REFERENCE #2** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMMUNITY REFERENCE #3 – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)