**DISTRICT SCHOLARSHIP APPLICATION FORM**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please submit your applications to Ms. McChesney by **Monday, March 4th** and attach the following documents in the order listed:

1. **Application Form** (only one copy)
2. **Activity Form** (only one copy)
3. **Cover letter(s)** for each scholarship or bursary you are applying for (stating specific details and examples to explain why you are a suitable candidate).
4. **Specific Application form(s)** for the scholarship or bursary you are applying for (or a computer generated replica allowing you more space to respond).
5. **Financial Need Statement** (only one copy) explaining your need for financial assistance (if criteria requires).
6. **Resume** (only one copy)– district awards emphasize service to the school and community so focus on these areas in your resume.
7. **Official Transcript** (only one copy) that shows both grade 11 & 12 courses.
8. **Signatures from a minimum of two Alpha staff members** who agree to write you a reference letter by Monday, April 8th should the Scholarship Committee request it.
9. **Minimum of TWO reference letters from people outside the school.** (only one copy) Give two weeks notice for reference letter requests!
10. **Community service/volunteer hours documentation letters** – (only one copy) If you state volunteer activities in your application, make every effort to include some documentation in the form of a letter, certificate, etc. signed by an adult supervisor to provide evidence of your involvement. The letters must state:
    * + your name
      + number of service or volunteer hours
      + the duration of your involvement (start and end date)
      + brief description of activities you participated in

\*\*\* See Community Service/Volunteer Hours Request Form

**List award(s)** you are applying for. Make sure you qualify by reading the specific criteria requirements for each award.

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_8.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_9.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_10.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REFERENCE LETTERS:**

* Two letters (minimum) should be from Alpha staff (including teachers, administrators, counsellors or club sponsors) to support your academic achievements, work habits, leadership activities and school service.
* Two letters (minimum) should be from people outside of the school (coaches, community leaders, etc.) to support your good citizenship, leadership skills, volunteerism, and character.

\*\*\*Alpha staff will be contacted by Alpha’s Scholarship Committee to supply hard copies of reference letters ONLY if you are chosen by the committee to compete at the district level. Alpha staff signatures MUST be INCLUDED with this application.

\*\*\*Reference letters from people outside of the school MUST be COMPLETED and INCLUDED with this application. Please give two weeks notice when requesting a reference letter.

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**I agree to write a reference letter recommending \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_for District Scholarship(s) by MONDAY APRIL 8th if requested by Alpha’s Scholarship Committee.**

**ALPHA STAFF MEMBER #1** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF AGREEEMENT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ALPHA STAFF MEMBER #2** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE OF AGREEMENT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ALPHA STAFF MEMBER #3 – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)

SIGNATURE OF AGREEMENT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ALPHA STAFF MEMBER #4 – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)

SIGNATURE OF AGREEMENT:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coaches OR community leaders whose letters are complete and included with this application are:

**COMMUNITY REFERENCE #1** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**COMMUNITY REFERENCE #2** – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMMUNITY REFERENCE #3 – NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(optional)