



AUTOMOTIVE RETAILERS FOUNDATION

Scholarships and Bursary Awards

Overview

The Automotive Retailers Foundation Inc. (ARFI) governs all scholarships and bursaries (e.g. Bob Clarke Scholarship and BC Auto Recyclers Bursary) awarded through the Foundation. Governance is independent of any outside interest and remains solely in accordance with the Foundation's articles of incorporation.

The ARFI offers 10 awards:

ARFI - Bob Clarke Memorial \$2,000 (quantity 1)

ARFI - BC Auto Recyclers Bursary \$2,000 (quantity 2)

ARFI - Scholarship - Automotive Trades Development \$2,000 (quantity 2)

ARFI - Scholarship - Apprenticeship – 2nd year applicants \$2,000 (quantity 1)

ARFI - Scholarship - Apprenticeship – 3rd year applicants \$2,000 (quantity 1)

ARFI - Ed Coats - Automotive Red Seal Trade Award \$5,000 (quantity 1)

ARFI - William (Willie) Freeburn - Automotive Glass Technician award \$500 (quantity 2)

General Guidelines

- 1 The ARFI Board determines the adjudication and awarding of the scholarships and bursaries.
- 2 General guidelines for the awards are based on the language approved within the AFRI's articles of incorporation.
- 3 Children and/or dependents of board members are not eligible to apply.
- 4 Each individual may only receive a maximum of one award per year (ARFI Board reserves the right to award beyond this).
- 5 Award recipients may be requested for a brief interview that may be recorded and published.

Please refer to the individual award guidelines for the specific details and criteria.



Automotive Retailers Foundation Inc. (ARFI)

ARFI - BC Auto Recyclers Bursary

Deadline: June 30 of each year

The Automotive Retailers Foundation Inc. (ARFI) is the culmination of the Automotive Retailers Association (ARA) and its members' desire to support individuals in their pursuit of automotive careers in British Columbia. The mission of the Automotive Retailers Foundation Inc. is to engage in the receipt of donations and to conduct charitable activities in Canada for the purpose of advancing education and relieving poverty in Canada, specifically with respect to the automotive trades sector. Among its other activities, the Automotive Retailers Foundation Inc. provides bursaries and scholarships to aid students and prospective students in automotive trades training.

The bursaries were developed to aid low-income individuals (\$40,000 or less combined family income) enrolled in a post-secondary automotive repair and service-training programs. Selected candidates receive a \$2,000 (Canadian dollar) bursary. While all students enrolled in an automotive related program are encouraged to apply, priority in awarding bursaries is given to those who demonstrate the greatest financial need.

The recipient(s) is requested to acknowledge their award at the ARA's Annual General Meeting either by attending in-person or through a video recording, which will be presented. Award recipients may be requested for a brief interview that may be recorded and published.

Please note: Students must be enrolled full-time for the year of the scholarship they are applying for.

Policies

- Qualified applicants must either be a graduating high school senior or have graduated from high school within the past two years.
- Applicants must be enrolled in an accredited automotive program, college-level program, or university in British Columbia.
- Students must be enrolled for the year of the scholarship for which they are applying.
- Priority is given to those pursuing a career in the automotive aftermarket.
- Applicants expressing an interest in automotive recycling are given special consideration when applying for bursaries awarded under the BC Auto Recyclers program(s).
- Children or dependents of ARFI board members are not eligible to apply.
- Each individual may only receive a maximum of one award per year (ARFI Board reserves the right to award beyond this).

Submission Requirements

It is imperative that all applications are completed properly as incomplete applications will not be processed.

- Bursary application along with a brief letter (at least 250 words in length, no longer than one page, double-spaced) indicating why you believe you deserve to be chosen to receive a bursary.
- If you are still attending high school, or have graduated but not yet entered your post-secondary program, you must submit a high school transcript.
- If you are attending a post-secondary program, you must submit a copy of your current school transcript with official school seal.
- Letter of recommendation (from a non-family member; preferably an employer, teacher, or someone other than a family friend).
- Signed statement of combined family income being at or below the maximum level stated for the current year of application.

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Bursaries

Bursaries are awarded annually within British Columbia to qualified students enrolled in an automotive program in the British Columbia region. Consideration is given to awarding students throughout the province.

Bursaries awarded under the Recycling Bursary programs give special consideration to students expressing an interest in automotive recycling.

Notification

All applicants will be notified of the Selection Committee's decision. Awards are applicable to the academic year commencing in September, or later, of the year of application and awarding.

Award recipients may be requested for a brief interview, which may be recorded and published.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



Automotive Retailers Foundation Inc. (ARFI)

Automotive Career Development Scholarship

Deadline: June 30 of each year

The Automotive Retailers Foundation Inc. (ARFI) is the culmination of the Automotive Retailers Association (ARA) and its members' desire to support individuals in their pursuit of automotive careers in British Columbia. The mission of the Automotive Retailers Foundation Inc. is to engage in the receipt of donations and to conduct charitable activities in Canada for the purpose of advancing education and relieving poverty in Canada, specifically with respect to the automotive trades sector. Among its other activities, the Automotive Retailers Foundation Inc. will provide bursaries and scholarships to aid students and prospective students in automotive industry related training.

Selected candidate(s) receive a \$2,000 (Canadian) scholarship. While all students are encouraged to apply, priority in awarding scholarships will be given to those who demonstrate the greatest academic performance and are pursuing a career in the automotive aftermarket industry.

The recipient(s) are requested to acknowledge their award at the ARA's Annual General Meeting either by attending in person or through a video recording that will be presented.

Please note: Students must be enrolled full-time for the year of the scholarship. For instance, applicants who apply in 2018 must be enrolled for the September 2018-2019 academic year.

Policies

- Qualified applicants must either be a graduating high school senior or have graduated from high school within the past two years.
- Applicants must be enrolled in an accredited automotive program, college-level program, or university in British Columbia.
- Students must be enrolled full-time for the year of the scholarship for which they are applying.
- Priority is given to those pursuing a career in the automotive aftermarket.
- Children or dependents of ARFI board members are not eligible to apply.
- Each individual may only receive a maximum of one award per year (ARFI Board reserves the right to award beyond this).

Submission Requirements

It is imperative that all applications are completed properly as incomplete applications will not be processed.

- Scholarship application along with a brief letter (at least 250 words in length, no longer than one page, double-spaced) indicating why you believe you deserve to be chosen to receive a scholarship.
- If you are still attending high school, or have graduated but not yet entered your post-secondary program, you must submit a high school transcript.
- If you are attending a post-secondary program, you must submit a copy of your current school transcript with official school seal.
- Letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Scholarships

Scholarships are awarded annually within British Columbia to qualified students enrolled in an automotive program in the British Columbia region. Consideration is given to awarding students throughout the province.

Notification

All applicants will be notified of the Selection Committee's decision. Awards are applicable to the academic year commencing in September of the year of application and awarding.

Award recipients may be requested for a brief interview that may be recorded and published.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



Bob Clarke Automotive Scholarship

Bob Clarke was a “car guy”. He spent his entire working life in virtually every facet of the automobile industry. He had a gift of establishing long-lasting relationships, which was a valuable asset during his tenure as Executive Director of the Automotive Retailers Association.

Bob passed away in January 2012, and to honour his legacy, the ARA through the Automotive Retailers Foundation Inc. created the Bob Clarke Automotive Scholarship, to be awarded to an eligible student who wishes to pursue post-secondary education leading to a career in the automotive industry.



Scholarship description:

The scholarship provides up to \$2,000 towards tools or post-secondary education tuition leading to a career in the automotive industry and is awarded annually.

Eligibility:

To be eligible, applicants must have completed a secondary school automotive, ACE-IT or Foundation program by the end of the current school year. We are looking for those who have demonstrated a flair for, and a genuine interest in pursuing a career in the automotive trades and plan to enroll in a Red Seal apprenticeship.

Applicants are asked to provide the following:

- A letter from the applicant stating his/her long-term automotive goals. The applicant's letter should briefly outline why they believe they should be considered for this scholarship. It may include a summary of past school and work experience.
- A letter from the applicant's primary automotive instructor or current automotive employer stating why the instructor feels the scholarship applicant is worthy of receiving the scholarship. This may include the applicant's academic achievements, natural ability, hard work, professionalism, teamwork, attention to detail, initiative, etc.
- A copy of the scholarship applicant's most recent academic record. Overall academic achievements, as well as achievements specifically related to the automotive sector, should be included.
- A brief outline of the scholarship applicant's demonstrated leadership and civic abilities. These abilities do not necessarily have to be automotive related, but should be evident in the applicant's interactions in their school or community environments. Examples of leadership and civic interests include, but are not limited to: acting as class president, working as a volunteer for a charitable or community group, and participating as a member of a service club.
- An outline of financial considerations (as they relate to the student's pursuit of their automotive studies). The scholarship applicant's degree of need should be clearly demonstrated. Other scholarships or awards won by the applicant should be noted, as well as the applicant's ability to continue his/her studies based on financial considerations.

Candidates for **2018** will be accepted starting January 1, 2018.

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Scholarships

The ARFI awards one scholarship annually within British Columbia to qualified students enrolled in an automotive program in the British Columbia region.

The recipient of the Bob Clarke Automotive Scholarship may be invited to attend the ARA AGM to receive the award. If the recipient is unable to attend the AGM, a video from the recipient acknowledging the award will be requested (request per application form).

Award recipients may be requested for a brief interview that may be recorded and published.

Notification

All applicants will be notified of the Selection Committee's decisions. Awards are applicable to the academic year commencing in September of the year of application and awarding.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



Automotive Retailers Foundation Inc. (ARFI) Apprenticeship Scholarship - Second or Third Year

Deadline: June 30th of each year

The Automotive Retailers Foundation Inc. (ARFI) is the culmination of the Automotive Retailers Association (ARA) and its members' desire to support individuals in their pursuit of automotive careers in British Columbia. The mission of the Automotive Retailers Foundation Inc. is to engage in the receipt of donations and to conduct charitable activities in Canada for the purpose of advancing education and relieving poverty in Canada, specifically with respect to the automotive trades sector. Among its other activities, the Automotive Retailers Foundation Inc. will provide bursaries and scholarships to aid students and prospective students in automotive trades training.

The recipient(s) are requested to acknowledge their award by written acknowledgement. The recipient may be asked for a brief interview that may be recorded.

Please note: The applicant must be a registered apprentice currently training the year for which they are applying for an award. One award is given for second year apprenticeship and one for third year apprenticeship.

Policies

- Applicant must be a registered apprentice currently training in the year for which they are applying for an award. (Eg. A second year apprentice can only apply for the second year apprenticeship scholarship.)
- Applicant must be currently working in the field for which their apprenticeship applies.
- Children or dependents of ARFI board members are not eligible to apply.
- Each individual may only receive a maximum of one award per year (ARFI Board reserves the right to award beyond this).

Submission Requirements

It is imperative that all applications are properly completed. Incomplete applications will not be processed.

- Scholarship application along with a brief letter (at least 250 words in length, no longer than one page, double-spaced) indicating why you believe you deserve to be chosen to receive a scholarship.
- Letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Scholarships

Scholarships are awarded annually within British Columbia to qualified applicants chosen by the ARFI Board. The Board considers awarding applicants from throughout the province and from all segments of the automotive industry when choosing award winners.

Notification

All applicants will be notified of the Selection Committee's decision. Awards are applicable to the academic year commencing in September of the year of application and awarding.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



Ed Coates Memorial Automotive Red Seal Trade Scholarship

Ed Coates, Co-founder, President, and CEO of Lordco Auto Parts, passed away in February 2014, and to honour his legacy, the ARA through the Automotive Retailers Foundation Inc. created the Ed Coates Memorial Automotive Red Seal Scholarship, to be awarded to an eligible student who wishes to pursue post-secondary education leading to a career in the automotive industry. The unique structure of the award is intended to encourage and support the recipient throughout the apprenticeship process to become a ticketed technician.

Scholarship description:

The scholarship provides up to \$5,000 towards tools or post-secondary education tuition leading to a career in the automotive industry and is awarded annually. The recipient receives \$2,000 in the first year, and \$1,000 for up to three additional years. The recipient has 6 years in which to qualify for, and receive the payments. Qualification requires the recipient to show proof in admission into a recognized automotive training program related to a Red Seal Automotive trade.

Eligibility:

To be eligible, applicants must have completed a secondary school automotive, ACE-IT or Foundation program by the end of the current school year. We are looking for those who have demonstrated a flair, and a genuine interest in pursuing a career in the automotive trades and plan to enroll in a Red Seal apprenticeship.

Applicants are asked to provide the following:

- A letter from the applicant stating his/her long-term automotive goals. The applicant's letter should briefly outline why they believe they should be considered for this scholarship. It may include a summary of past school and work experience.
- A letter from the applicant's primary automotive instructor or current automotive employer stating why the instructor feels the scholarship applicant is worthy of receiving the scholarship. This may include the applicant's academic achievements, natural ability, hard work, professionalism, teamwork, attention to detail, initiative, etc.
- A copy of the scholarship applicant's most recent academic record. Overall academic achievements, as well as achievements specifically related to the automotive sector, should be included.
- A brief outline of the scholarship applicant's demonstrated leadership and civic abilities. These abilities do not necessarily have to be automotive related, but should be evident in the applicant's interactions in their school or community environments. Examples of leadership and civic interests include, but are not limited to: acting as class president, working as a volunteer for a charitable or community group, and participating as a member of a service club.
- An outline of financial considerations (as they relate to the student's pursuit of their automotive studies). The scholarship applicant's degree of need should be clearly demonstrated. Other scholarships or awards won by the applicant should be noted, as well as the applicant's ability to continue his/her studies based on financial considerations.

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Scholarships

The ARFI awards one scholarship annually within British Columbia to qualified students enrolled in an automotive program in the British Columbia region.

The recipient of the Bob Clarke Automotive Scholarship may be invited to attend the ARA Annual General Meeting (21-22 September 2018) to receive the award. If the recipient is unable to attend the AGM, a video from the recipient acknowledging the award will be requested (request per application form).

Awarded recipients may be requested for a brief interview that may be recorded and published.

Notification

All applicants will be notified of the Selection Committee's decisions. Awards are applicable to the academic year commencing in September of the year of application and awarding.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



William (Willie) Freeburn Memorial Automotive Glass Trade Scholarship

The Automotive Retailers Foundation Inc. created the William (Willie) Freeburn Memorial Automotive Glass Trade Scholarship, to award to an eligible student who wishes to pursue post-secondary education leading to a career in the automotive glass industry. There are two awards available each year. A winner from one year is eligible to apply for another year's award. This is intended to align with the 2-year automotive glass-training program.

Scholarship description:

The scholarship provides \$2,000 towards tools or post-secondary education tuition leading to a career in the automotive glass industry and is awarded annually. Qualification requires the recipient to show proof in admission into a recognized automotive training program related to a Red Seal Automotive Glass training.

Eligibility:

To be eligible, applicants must be enrolled in a secondary school automotive, ACE-IT or Foundation program on or before January 2019. We are looking for those who have demonstrated a flair for, and a genuine interest in pursuing a career in the automotive glass trades and plan to enroll in a Red Seal apprenticeship.

Applicants are asked to provide the following:

- A letter from the applicant stating his/her long-term automotive goals. The applicant's letter should briefly outline why they believe they should be considered for this scholarship. It may include a summary of past school and work experience.
- A letter from the applicant's primary automotive instructor or current automotive employer stating why the instructor feels the scholarship applicant is worthy of receiving the scholarship. This may include the applicant's academic achievements, natural ability, hard work, professionalism, teamwork, attention to detail, initiative, etc.
- A copy of the scholarship applicant's most recent academic record. Overall academic achievements, as well as achievements specifically related to the automotive sector, should be included.
- A brief outline of the scholarship applicant's demonstrated leadership and civic abilities. These abilities do not necessarily have to be automotive related, but should be evident in the applicant's interactions in their school or community environments. Examples of leadership and civic interests include, but are not limited to: acting as class president, working as a volunteer for a charitable or community group, and participating as a member of a service club.
- An outline of financial considerations (as they relate to the student's pursuit of their automotive studies). The scholarship applicant's degree of need should be clearly demonstrated. Other scholarships or awards won by the applicant should be noted, as well as the applicant's ability to continue his/her studies based on financial considerations.

How to Apply

Applicants: *Download and complete the application form at www.ara.bc.ca/foundation/*

Awarded Scholarships

The ARFI awards one scholarship annually within British Columbia to qualified students enrolled in an automotive program in the British Columbia region.

The recipient of the William (Willie) Freeburn Memorial Automotive Glass Trade Scholarship may be invited to attend the ARA Annual General Meeting (21-22 September 2018) to receive the award. If the recipient is unable to attend the AGM, a video from the recipient acknowledging the award will be requested (request per application form).

Awarded recipients may be requested for a brief interview that may be recorded and published.

Notification

All applicants will be notified of the Selection Committee's decisions. Awards are applicable to the academic year commencing in September of the year of application and awarding.

Administration

The administration of the scholarship program is carried out by the ARFI, under the direction of the ARFI Board Chair.



AUTOMOTIVE RETAILERS FOUNDATION

Bursary / Scholarship Application Form

Which ARFI Scholarship are you applying for? (please check all that apply)

- ☐ ARFI Scholarship Automotive Trades Development
- ☐ ARFI Bob Clarke Automotive Scholarship
- ☐ ARFI Automotive Recyclers Bursary

Details of applicant

Full Name: _____ Address: _____ City: _____

Province: _____ Postal code: _____ Telephone: _____ Email: _____

_____ Social Insurance Number: _____

_____ Course Enrolled In: _____ Graduation

Date: _____ Institution at which you are currently enrolled: _____ I

have read and understand the scholarship requirements for the scholarship(s) I am applying for and have submitted all required information and documentation.

Applicants Signature Date



Submission Requirements / Bursary Checklist

Bursary Award Amount: \$2,000 | Application deadline: June 30

Applicants must be enrolled in an automotive aftermarket industry-related program or curriculum at a Canadian college or university. This includes students pursuing their studies as an automotive apprentice. It also includes Red Seal studies in any of the following automotive sectors: automotive collision repair technician, automotive painter, automotive service technician, heavy duty equipment technician, motorcycle and power equipment technician, parts person, recreational vehicle service technician, and truck and transport mechanic.

1. You must submit with this application:

- ☐ A letter from the applicant stating his/her long-term automotive goals. The letter should briefly outline why they believe they deserve to be chosen to receive a bursary including an outline of financial considerations as they relate to the student's pursuit of their automotive studies. The applicant's degree of need should be clearly demonstrated. (250 words minimum, no longer than a page)
- ☐ A copy of the applicant's most recent high school transcript.
- ☐ A copy of the applicant's most recent school transcript (with official seal) - If attending a Post-secondary program.
- ☐ A letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).

Note: The recipient(s) will be requested to provide a recent photograph for use in promotional material.

2. Instructor Recommendation

Name: _____ Title: _____

Institution Name: _____

Address: _____

City/Prov: _____ Postal Code: _____

Phone: _____ Signature: _____ Date: _____

3. High School Status

- ☐ Currently a high school senior and will graduate this year.
- ☐ Graduated in the last 2 years: (year graduated) _____

4. Program You Are Entering

I am enrolling in an automotive training program (name of program): _____

School: _____ City/Prov: _____



Submission Requirements / Scholarship Checklist

Scholarship Award Amount: \$2,000 x 2 | Application deadline: June 30

Applicants must be enrolled in an automotive aftermarket industry-related program or curriculum at a Canadian college or university. This includes students pursuing their studies as an automotive apprentice. It also includes Red Seal studies in any of the following automotive sectors: automotive collision repair technician, automotive painter, automotive service technician, heavy duty equipment technician, motorcycle and power equipment technician, parts person, recreational vehicle service technician, and truck and transport mechanic.

1. You must submit with this application:

- ☐ A letter from the applicant stating his/her long-term automotive goals. The letter should briefly outline why they believe they deserve to be chosen to receive a bursary including an outline of financial considerations as they relate to the student's pursuit of their automotive studies. The applicant's degree of need should be clearly demonstrated. (250 words minimum, no longer than a page)
- ☐ A copy of the applicant's most recent high school transcript.
- ☐ A copy of the applicant's most recent school transcript (with official seal) - If attending a Post-secondary program.
- ☐ A letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).

Note: The recipient(s) will be requested to provide a recent photograph for use in promotional material.

2. Instructor Recommendation

Name: _____ Title: _____

Institution Name: _____

Address: _____

City/Prov: _____ Postal Code: _____

Phone: _____ Signature: _____ Date: _____

3. High School Status

- ☐ Currently a high school senior and will graduate this year.
- ☐ Graduated in the last 2 years: (year graduated) _____

4. Program You Are Entering

I am enrolling in an automotive training program (name of program): _____ School: _____
City/Prov: _____



Submission Requirements / Bob Clarke Scholarship Checklist

Bob Clarke Scholarship Amount: \$2,000 | Application deadline: June 30

Applicants must be enrolled in an automotive aftermarket industry-related program or curriculum at a Canadian college or university. This includes students pursuing their studies as an automotive apprentice. It also includes Red Seal studies in any of the following automotive sectors: automotive collision repair technician, automotive painter, automotive service technician, heavy duty equipment technician, motorcycle and power equipment technician, parts person, recreational vehicle service technician, and truck and transport mechanic.

1. You must submit with this application:

- ☐ A letter from the applicant stating his/her long-term automotive goals. The letter should briefly outline why they believe they deserve to be chosen to receive a bursary including an outline of financial considerations as they relate to the student's pursuit of their automotive studies. The applicant's degree of need should be clearly demonstrated. (250 words minimum, no longer than a page).
- ☐ A copy of the applicant's most recent high school transcript.
- ☐ A copy of the applicant's most recent school transcript (with official seal) - If attending a Post-secondary program.
- ☐ A letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).
- ☐ A letter from the applicant's primary automotive instructor or current automotive employer stating why they feel the scholarship applicant is worthy of receiving the Bob Clarke scholarship.

Note: the recipient of this award will be requested to attend the ARA annual general meeting in person in September to be awarded their scholarship in front of membership.

2. Instructor Recommendation

Name: _____ Title: _____

Institution Name: _____

Address: _____

City/Prov: _____ Postal Code: _____

Phone: _____ Signature: _____ Date: _____

3. High School Status

- ☐ Currently a high school senior and will graduate this year.
- ☐ Graduated in the last 2 years: (year graduated) _____

4. Program You Are Entering

I am enrolling in an automotive training program (name of program): _____ School:

_____ City/Prov: _____



Apprentice Scholarship Application Form

Which ARFI Scholarship are you applying for? (please check all that apply)

- ☐ ARFI Scholarship Automotive Apprentice level 2
- ☐ ARFI Scholarship Automotive Apprentice level 3

Details of applicant

Full Name: _____ Address: _____

City: _____ Province: _____ Postal code: _____ Telephone: _____

Email: _____ Social Insurance Number: _____

Apprenticeship Type: _____ Current year of apprenticeship: _____

Name of current apprenticeship sponsor (employer) _____

I have read and understand requirements for the scholarship(s) I am applying for and I have submitted all required information and documentation.

Applicants Signature & Date

Submission Requirements / Apprentice Scholarship Checklist

Apprentice Scholarship Amount: \$2,000 | Application deadline: June 30

Applicant must be a registered apprentice currently training in the year for which they are applying for an award, currently working in the field for which their apprenticeship applies. Children or dependents of ARFI board members are not eligible to apply. Each individual may only receive a maximum of one award per year (ARFI Board reserves the right to award beyond this).

You must submit with this application:

- ☐ A letter from the applicant stating his/her long-term automotive goals. The letter should briefly outline why they believe they deserve to be chosen to receive a bursary including an outline of financial considerations as they relate to the student's pursuit of their automotive studies. The applicant's degree of need should be clearly demonstrated. (250 words minimum, no longer than a page).
- ☐ A copy of the applicant's most recent high school transcript.
- ☐ Proof of registration as an apprentice in an automotive related field.
- ☐ A letter of recommendation (from a non-family member, preferably an employer, teacher, or someone other than a family friend).
- ☐ A letter from the applicant's primary automotive instructor or current automotive employer stating why they feel the scholarship applicant is worthy of receiving the scholarship.

Instructor or Employer Recommendation

Name: _____ Title: _____

Institution Name: _____

Address: _____

City/Prov: _____ Postal Code: _____

Phone: _____ Signature: _____ Date: _____

Specified field for which you are training (ie, glass, collision, mechanical etc.) _____