

Gallery Assistant Work Experience Placement

The Vancouver Aquarium is currently recruiting **14 students** for our **Gallery Assistant work experience position in our Visitor Experience Department.**

As a gallery assistant work experience student, students will be working within a team of students and staff to create the ultimate visitor experience for all of our visitors this winter. Their days will be filled with fun and varied customer service related tasks and they will have the opportunity to engage, amaze and inspire thousands of guests of all ages and from all around the world!

Title:	Spring 2017 Gallery Assistant Placement
Department:	Visitor Experience Team
Point Persons:	Kelsey Smith
Key Dates:	<p>Mandatory Group Interview: Sunday February 25th</p> <p>Mandatory Training:</p> <ol style="list-style-type: none"> Core and Specific Training: March 4th and March 5th (You must be available to attend training on these 2 full days)
Placement Dates:	<p>Group A (7 Students) Dates : March 11, 12, 17, 18, 19, 22, 23 and 26</p> <p>Group B (7 Students) Dates : March 13, 14, 15, 16, 20, 21, 24 and 25</p> <p>Each group will have 8 placement days!</p>
Shifts:	<p>Each shift will be from 9:00am until 5:00pm. There will be a <u>daily de brief</u> at the end of each day!</p>

Description of Volunteer Opportunity:	<ul style="list-style-type: none"> • Plaza/kiosk assistant • 4D assistant • Information desk attendant • Gallery greeter • Discover Rays assistant • Sustainability ambassador
Skills Preferred:	<ul style="list-style-type: none"> • Outgoing, enthusiastic and self-motivated • Students currently in Grade 10, 11 or 12. • Genuine interest in working with the public • Strong communications skills • Experience with delivering excellent customer service • Second language an asset
Please Note:	This is not an animal handling position. Students will have limited contact with marine animals.
Volunteer Benefits:	<ul style="list-style-type: none"> • Gain customer services and communication skills • Learn about conservation and different animals/specimens • Chance to meet people from all over the world • Priority placement in the volunteer training • Gain work experience hours

Interested Students:

If you have interested students, we ask that you advise them to apply by clicking on the link below. They will then be directed to our online application form through our volunteer management database.

By clicking the "Fill in an Application" button on the right side of the website, they can complete their application by entering in all of the required fields. Please advise them **to complete this application in one sitting** as they may have difficulty editing their profile afterwards.

Please note students will be given the option (not mandatory) to upload their resume & cover letter during this application, so I suggest having these on hand before beginning this process.

If you could also please remind your students to ensure that they have selected "Wex Student" when asked what type of volunteer placement they are applying for, and Gallery Assistant WEX Placement as the name of the specific position applying for. Students must also select Spring Break 2017 as the Wex placement date applying for.



Students must also select either Group A or Group B under the shift dates & times option.

Please note that students MUST complete all required fields indicated for their application to be received properly.

[Click here to apply.](#)

Students' applications will then be reviewed and applicants will be contacted via email for an in-person or telephone interview approximately 4 days before the interview.

Please submit all online applications by Monday February 20th at noon.

If you require more information about the Aquarium's Work Experience Program, our new application forms, or the specific responsibilities of the students, please do not hesitate to contact me.

Christy Smith

Coordinator, Volunteer Services & Youth Programs

Vancouver Aquarium Marine Science Centre

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